General Instructions to Complete the Fire District Budget Workbook

a) This workbook shall be used for completing the Fire District Introduced and Adopted Budgets.
b) It is designed to automatically calculate amounts linked from various data entry points.
c) The individual tabs containing formulas are locked to protect the formulas.
d) Fill in only the gray and yellow highlighted sections of the worksheet.
e) Begin by navigating to the "KEY INPUTS" tab.
f) Select the Fire District by clicking on cell B2 and selecting from the dropdown menu. This will populate the entity name and county. Continue to complete each of the fields in order to populate standard information throughout the workbook.
g) When copying information from another document, users must select "Paste Values" when pasting the information into this workbook.
h) In all applicable signature lines, insert the email address of the applicable official.
i) Once approved by the Board of Fire Commissioners, the completed Introduced Budget must be submitted to the Division via the FAST "Introduced Budget" record portal and it must be precisely named as: **<municode>_introbudget_20xx**. The list of municodes for Fire Districts can be found at:
https://www.nj.gov/dca/divisions/dlgs/pdf/Fire%20District%20MuniCodes.pdf
j) Once approved by the Board of Fire Commissioners, the completed Adopted Budget must be submitted to the Division via the FAST "Adopted Budget" record portal and it must be precisely named as: **<municode>_adoptbudget_20xx**. The list of municodes for Fire Districts can be found at:
https://www.nj.gov/dca/divisions/dlgs/pdf/Fire%20District%20MuniCodes.pdf
k) Only the Designated Officials for the Fire District have access to the "Submit for Review" tab within the FAST portal.
l) Please review the additional instructions "FAST System for Fire Districts: Introduction and User Guide" link below:
https://www.nj.gov/dca/divisions/dlgs/pdf/FAST%20Fire%20Budget%20User%20Guide.pdf

Year	2021
Fire District	Chesterfield Township FD No. 1
County	Burlington
Web Address	http://ctfd1.org/
Election Date?	November

Board of Fire Commissioners:	
Chairperson	Joe Dubell
Treasurer	Charlie Reuter
Secretary	Ray Hlubik
Commissioner	Dana Boyadjian
Commissioner	Chris Hoyer

Certification Sections	
Preparer and Preparer - Other Assets Certification	
Preparer Name	Charlie Reuter
Title	Treasurer
Address	296 Bordentown-Chesterfield Road Chesterfield, NJ 08515
Phone	609-298-3111
Fax	609-298-9908
Email	creuter@crosswicksfire.org

Approval Certification	
Officer's Name	Charlie Reuter
Title	Treasurer
Address	296 Bordentown-Chesterfield Road Chesterfield, NJ 08515
Phone	609-298-3111
Fax	609-298-9908
Email	creuter@crosswicksfire.org

Internet Certification	
Officer's Name	Charlie Reuter
Title	Treasurer

Adoption Certification	
Officer's Name	Charlie Reuter
Title	Treasurer
Address	296 Bordentown-Chesterfield Road Chesterfield, NJ 08515
Phone	609-298-3111
Fax	609-298-9908
Email	creuter@crosswicksfire.org

2021

Chesterfield Township FD No. 1

Fire District Budget

http://ctfd1.org/

Division of Local Government Services

2021 FIRE DISTRICT BUDGET
Certification Section

2021

Chesterfield Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: _____ Date: _____

2021 PREPARER'S CERTIFICATION

Chesterfield Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertations contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	creuter@crosswicksfire.org
Name:	Charlie Reuter
Title:	Treasurer
Address:	296 Bordentown-Chesterfield Road Chesterfie
Phone Number:	609-298-3111
Fax Number:	609-298-9908
E-mail Address:	creuter@crosswicksfire.org

2021 PREPARER'S CERTIFICATION
OTHER ASSETS

Chesterfield Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlats are Non-Bondable Assets. The Board of Commissioners has determined that the aformentioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	creuter@crosswicksfire.org
Name:	Charlie Reuter
Title:	Treasurer
Address:	296 Bordentown-Chesterfield Road Chesterfiel
Phone Number:	609-298-3111
Fax Number:	609-298-9908
E-mail Address:	creuter@crosswicksfire.org

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	http://ctfd1.org/

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

☑ A description of the Fire District's mission and responsibilities

☑ Commencing with 2013, the budgets for the current fiscal year and immediately two prior years

☑ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information

☑ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years

☑ The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district

☑ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting

☑ Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years

☑ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District

☑ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any renumeration of $17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Charlie Reuter
Title of Officer Certifying Compliance:	Treasurer
Signature:	creuter@crosswicksfire.org

2021 APPROVAL CERTIFICATION

Chesterfield Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on December 1, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the Board of Commissioners thereof.

Officer's Signature:	creuter@crosswicksfire.org
Name:	Charlie Reuter
Title:	Treasurer
Address:	296 Bordentown-Chesterfield Road Chesterf
Phone Number:	609-298-3111
Fax Number:	609-298-9908
E-mail Address:	creuter@crosswicksfire.org

2021 FIRE DISTRICT BUDGET RESOLUTION

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

WHEREAS, the Annual Budget for Chesterfield Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2020; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of $1,304,618.00 which includes an amount to be raised by taxation of $1,074,268.00 and Total Appropriations of $1,304,618.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 1, 2020 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 5, 2021.

rhlubik@crosswicksfire.org
(Secretary's Signature)

12/1/2020
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joe Dubell	X			
Charlie Reuter	X			
Ray Hlubik	X			
Dana Boyadjian	X			
Chris Hoyer	X			

2021 ADOPTION CERTIFICATION

Chesterfield Township FD No. 1

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2021 to December 31, 2021

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on December 1, 2020.

Officer's Signature:	creuter@crosswicksfire.org		
Name:	Charlie Reuter		
Title:	Treasurer		
Address:	296 Bordentown-Chesterfield Road Chesterfield, NJ 08515		
Phone Number:	609-298-3111	Fax:	609-298-9908
E-mail address:	creuter@crosswicksfire.org		

2021 ADOPTED BUDGET RESOLUTION

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

WHEREAS, the Annual Budget for the Chesterfield Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2021 and ending December 31, 2021 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 1, 2020; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and apprpriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of $1,304,618.00 which includes amount to be raised by taxation of $1,074,268.00, and Total Appropriations of $1,304,618.00; and

WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 1, 2020 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2021 and ending December 31, 2021 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of $1,304,618.00, which includes amount to be raised by taxation of $1,074,268.00, and Total Appropriations of $1,304,618.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

rhlubik@crosswicksfire.org
(Secretary's Signature)

1/5/2021
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joe Dubell	X			
Charlie Reuter	X			
Ray Hlubik	X			
Dana Boyadjian	X			
Chris Hoyer	X			

2021 FIRE DISTRICT BUDGET
Narrative and Information Section

2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. When is the Fire District's annual election? (February and/or November)	November
If November, was the resolution submitted to the Division?	Yes

2. Complete a brief statement on the 2021 proposed Annual Budget and make comparison to the 2020 adopted budget.

The overall 2021 proposed budget increased by 28% (285,348) from 2020 adopted budget. Decrease of Hamilton Fire District #1 Tax Levy due to the Consolidation of Hamilton Fire Districts into a Municipal Fire Department

3. Explain any variances over +/-10% for each line item. Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

1. 1503.8% unrestricted fund balance utilized- $ 120,300 increase due to fund availability.
2. -100% supplemental fire service act. - 13,700 decreased client no longer receives this grant.
3. 100,000 Increase due to LEAP Grant
4. -26.3 % Office Expenses- decrease of 2,500 anticipated due to fewer expenses resulting from consolidation in prior year.
5. 47.4 % Other Administration- 9,000 increase due to increase in professional services anticipated.
6. 15.6 % Salary and Wages- 52,933 increase due to contractual obligations and part time chief position.
7. 29.9% Fringe Benefits- 72,801 increase which correlates with the increase in salary and wage.
8. 57.6 % Other operations and maintenance expense, -100,000 increase due LEAP grant- for consolidation expenses.
9. 66.7 % Contingent Expenses - 10,000 increase for COVID contingencies that may arise.
10. -37.5% Length of service award- 15,000 decrease due to less members.
11. -12.9% Interest Payments on Debt- 1,567 decrease in accordance with debt schedule.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The Tax Levy increased $78,748 (7.9%) due to increase in salaries and pension costs and the purchase of chief vehicle.

2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Answer all questions below using the space provided. Do not attach answers as a separate document.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

No the district does not plan on exceeding the levy cap.

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2021 proposed operating budget, explain the reason and purposes of the appropriation.

N/A

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

New chief vehicle and contribution to capital reserve for future use.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

N/A

2021 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Answer all questions below using the space provided. Do not attach answers as a separate document.

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

N/A

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	$	821,807,556.00
Proposed Tax Rate per $100 of Assessed Valuation	$	0.1290

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	X

FIRE DISTRICT CONTACT INFORMATION
2021

Please complete the following information regarding this Fire District. **All** information requested below must be completed.

Name of Fire District:	**Chesterfield Township FD No. 1**			
Address:	296 Bordentown Chesterfield Road			
City, State, Zip:	Chesterfield		NJ	08515
Phone: (ext.)	609-298-3111	*Fax:*	609-298-9908	
Fire District E-mail:	dboyadjian@aol.com			

Preparer's Name:	Charlie Reuter			
Preparer's Address:	296 Bordentown Chesterfield Road			
City, State, Zip:	Chesterfield		NJ	08515
Phone: (ext.)	609-298-3111	*Fax:*	609-298-9908	
E-mail:	creuter@crosswicksfire.org			
Chairperson:	Joe Dubell			
Phone: (ext.)		*Fax:*	609-298-9908	
E-mail:	jdubell@crosswicksfire.org			
Secretary:	Ray Hlubik			
Phone: (ext.)	609-298-3111	*Fax:*	609-298-9908	
E-mail:	rhlubik@crosswicksfire.org			
Treasurer:	Charlie Reuter			
Phone: (ext.)	609-298-3111	*Fax:*	609-297-9908	
E-mail:	creuter@crosswicksfire.org			
Name of Auditor:	David McNally			
Name of Firm:	Holt McNally and Associates			
Address:	618 Stokes Road			
City, State, Zip:	Meddford		NJ	08055
Phone: (ext.)	609-953-0612	*Fax:*	609-257-0008	
E-mail:	dmcnally@hmacpainc.com			

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Answer all questions below completely. Use the "Questionnaire Detail" tabs to provide further information, as necessary.

1)	Provide the number of regular voting members of the governing body:	5
2)	Provide the number of alternate voting members of the governing body:	0

3) Does the Fire District have any amounts recievable from current or former commissioners, officers, or employees? No

If "yes," use the "Questionnaire Detail" to list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.

4) Was the Fire District a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, or employee?	No
b. A family member of a current or former commissioner, officer, or employee?	No
c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner?	No

If the answer to any of the above is "yes," provide on the "Questionnaire Detail" page a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entitiy and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.

5) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:

a.	First class or charter travel	No
b.	Travel for companions	No
c.	Tax indemnification and gross-up payments	No
d.	Discretionary spending account	No
e.	Housing allowance or residence for personal use	No
f.	Payments for business use of personal residence	No
g.	Vehicle/auto allowance or vehicle for personal use	No
h.	Health or social club dues or initiation fees	No
i.	Personal services (i.e.: maid, chauffeur, chef)	No

If the answer to any of the above is "yes," use the "Questionnaire Detail" to provide a description of the transaction including the name and position of the individual and the amount expended.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

6) Use the "**Vehicle List**" tabs to list of the Fire District's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? *If "yes," use the "Questionnaire Detail" to provide an explanation including amount paid.*	No
8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? *If "yes," use the "Questionnaire Detail" explanation including amount paid.*	No
9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District?	No
10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? *If "yes," attach in FAST a copy of the agreement. If "no," provide on the "Questionnaire Detail" a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*	N/A
11) Does the fire District have a Length of Services Award Program (LOSAP) plan?	Yes
If "yes," indicate:	
a) the year it was implemented	1999
b) the total number of volunteer members presently eligible to participate	35
c) the total number of volunteer members presently vested	22
d) whether the annual contribution for each vested member is fixed or based on an automatic increase	Fixed
e) the total LOSAP budgeted for the current year	$ 25,000.00
f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.	Yes

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
QUESTIONNAIRE DETAIL PAGE

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further explanation regarding any answers from the Questionnaire.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
QUESTIONNAIRE DETAIL PAGE (Cont.)

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further explanation regarding any answers from the Questionnaire.

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
FIRE DISTRICT VEHICLES

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.

Year	Make	Model	Assigned Staff	Staff Position
1996	KME	Pumper		
2004	Ford	Excursion		
2006	Pierce	Pumper		
2007	Dodge	Durango		
2009	KME	Ladder		
2014	Ford	F150		
2015	Chevrolet	Tahoe		
2017	Pierce	Rescue		
2018	Ford	F250		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
FIRE DISTRICT VEHICLES (CONT.)

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to list the fire district's motor vehicles. Do not attach list as a separate document.

Year	Make	Model	Assigned Staff	Staff Position

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2020 to December 31, 2020

Complete the attached table for all persons required to be listed per #1-2 below.

1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
2) List all of the Fire District's former commissioners and officers who received more than $10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's propert. Compensation includes payments and other benefits provided to both employees and indpenedent contractors in exchange for services.

Reportable Compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

Chesterfield Township FD No. 1
Burlington
Reportable Compensation from Fire District (W-2/ 1099)

	Name	Title	Average Hours per Week Dedicated to Position	Position: Commissioner	Position: Officer	Position: Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
1	Joe Dubell	Chairman	As Needed	X			$ 1,755.00			$ -	$ 1,755.00
2	Chris Hoyer	Vice Chairman	As Needed	X			$ 1,755.00			$ -	$ 1,755.00
3	Ray Hlubik	Secretary	As Needed	X			$ 2,500.00			$ -	$ 2,500.00
4	Charlie Reuter	Treasurer	As Needed	X			$ 3,000.00			$ -	$ 3,000.00
5	Dana Boyadijan	Commissioner	As Needed	X			$ 1,755.00			$ -	$ 1,755.00
6											$ -
7											$ -
8											$ -
9											$ -
10											$ -
11											$ -
12											$ -
13											$ -
14											$ -
15											$ -
	Total:						$ 10,765.00	$ -	$ -	$ -	$ 10,765.00

Enter the total number of employees/ independent contractors who received more than $100,000 in total reportable compensation for the most recent fiscal year completed:

Chesterfield Township FD No. 1
Burlington

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	$ Increase (Decrease)
Active Employees - Health Benefits - Annual Cost							
Single Coverage	1	11,743.92	11,743.92	1	11,743.92	11,743.92	-
Parent & Child			-			-	-
Employee & Spouse (or Partner)	3	23,487.84	70,463.52	3	23,487.84	70,463.52	-
Family	2	32,765.52	65,531.04	2	32,765.52	65,531.04	-
Employee Cost Sharing Contribution (enter as negative -)							-
Subtotal	6		147,738.48	6		147,738.48	-
Commissioners - Health Benefits - Annual Cost							
Single Coverage			-			-	-
Parent & Child			-			-	-
Employee & Spouse (or Partner)			-			-	-
Family			-			-	-
Employee Cost Sharing Contribution (enter as negative -)							-
Subtotal	0		-	0		-	-
Retirees - Health Benefits - Annual Cost							
Single Coverage			-			-	-
Parent & Child			-			-	-
Employee & Spouse (or Partner)			-			-	-
Family			-			-	-
Employee Cost Sharing Contribution (enter as negative -)							-
Subtotal	0		-	0		-	-
GRAND TOTAL	6		147,738.48	6.00		147,738.48	-

Is medical coverage provided by the SHBP (Yes or No)?	Yes
Is prescription drug coverage provided by the SHBP (Yes or No)?	Yes

% Increase (Decrease)	[redacted]
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Chesterfield Township FD No. 1
Burlington

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
David Raymond	10	$ 3,941.28	X		
Fred Freda	10	$ 5,899.32	X		
Drew Tilton	10	$ 4,846.14	X		
William Mills	10	$ 6,256.44	X		
Charles Krichling	10	$ 1,563.12	X		
Total liability for accumulated compensated absences at January 1, 2020 (this page only)		$ 22,506.30			

Chesterfield Township FD No. 1
Burlington

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2020 (this page only)		$ -			

Chesterfield Township FD No. 1
Burlington

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2020 (this page only)		$ -			

Chesterfield Township FD No. 1
Burlington

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2020 (this page only)		$ -			

Chesterfield Township FD No. 1
Burlington

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2020 (this page only)		$ -			

Chesterfield Township FD No. 1
Burlington

Complete the below table for the Fire District's accrued liability for compensated absences.

			Legal Basis for Benefit		
Individuals Eligible for Benefit	**Gross Days of Accumulated Compensated Absences at January 1, 2020**	**Dollar Value of Accrued Compensated Absence Liability**	**Approved Labor Agreement**	**Resolution**	**Individual Employment Agreement**
Total liability for accumulated compensated absences at January 1, 2020 (this page only)		$ -			

Chesterfield Township FD No. 1
Burlington

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2020 (this page only)		$ -			

Chesterfield Township FD No. 1
Burlington

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	*Legal Basis for Benefit* Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at January 1, 2020 (all pages)		$ 22,506.30			

2021 FIRE DISTRICT BUDGET
FINANCIAL SCHEDULES SECTION

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individiual worksheet.

Name of Fire District:	**Chesterfield Township FD No. 1**
County:	**Burlington**
Year:	**2021**

Levy Cap Calculation Summary		
2020 Adopted Budget - Amount to be Raised by Taxation	$	995,520.00
Cap Bank Available from 2018 (See Levy Cap Certification)		
Cap Bank Available from 2019 (See Levy Cap Certification)		
Cap Bank Available from 2020 (See Levy Cap Certification)	$	3,242.00
Cap Bank Used from 2018		
Cap Bank Used from 2019	$	-
Cap Bank Used from 2020	$	-
Changes in Service Provider (+/-)		
DLGS Approved Adjustments		
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		
Assessed Valuation of District for adopted budget	$	821,807,556.00
New Ratables - Increase in Valuations (New Construction and Additions)	$	13,857,400.00
Adopted Fire District Tax Rate (three decimals) per $100		$0.120
Projected Tax Rate based upon Proposed Levy		0.128552477

Chesterfield Township FD No. 1
Burlington

	2021 Proposed Budget	*2020 Adopted Budget*	*$ Increase (Decrease) Proposed vs. Adopted*	*% Increase (Decrease) Proposed vs. Adopted*
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	128,300.00	8,000.00	120,300.00	1503.8%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	2,050.00	2,050.00	-	0.0%
Total Other Revenue	-	-	-	0.0%
Total Operating Grant Revenue	100,000.00	13,700.00	86,300.00	629.9%
Total Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues and Fund Balance Utilized	230,350.00	23,750.00	206,600.00	869.9%
Amount to be Raised by Taxation to Support Budget	1,074,268.00	995,520.00	78,748.00	7.9%
Total Anticipated Revenues	1,304,618.00	1,019,270.00	285,348.00	28.0%
APPROPRIATIONS				
Total Administration	45,765.00	39,265.00	6,500.00	16.6%
Total Cost of Operations & Maintenance	1,121,343.00	883,609.00	237,734.00	26.9%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	-	-	-	0.0%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	25,000.00	40,000.00	(15,000.00)	-37.5%
Total Capital Appropriations	58,000.00	-	58,000.00	0.0%
Total Principal Payments on Debt Service	43,960.00	44,279.00	(319.00)	-0.7%
Total Interest Payments on Debt	10,550.00	12,117.00	(1,567.00)	-12.9%
Total Appropriations	1,304,618.00	1,019,270.00	285,348.00	28.0%
ANTICIPATED SURPLUS (DEFICIT)	-	-	-	0.0%

Chesterfield Township FD No. 1
Burlington

	2021 Proposed Budget	*2020 Adopted Budget*	*$ Increase (Decrease) Proposed vs.Adopted*	*% Increase (Decrease) Proposed vs. Adopted*
Fund Balance Utilized				
Unrestricted Fund Balance	128,300.00	8,000.00	120,300.00	1503.8%
Restricted Fund Balance	-		-	0.0%
Total Fund Balance Utilized	128,300.00	8,000.00	120,300.00	1503.8%
Miscellaneous Anticipated Revenues				
Shared Services (N.J.S.A. 40A:65-1 et seq.)		-	-	0.0%
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	0.0%
Emergency Assistance (N.J.S.A. 40A:14-26)			-	0.0%
Municipal Assistance (N.J.S.A. 40A:14-34)			-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	0.0%
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	0.0%
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	0.0%
Rental Income			-	0.0%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Sale of Assets (List Individually)				
Asset #1			-	0.0%
Asset #2			-	0.0%
Asset #3			-	0.0%
Asset #4			-	0.0%
Total Sale of Assets	-	-	-	0.0%
Interest on Investments & Deposits (List Accounts Separately)				
Investors Bank	2,050.00	2,050.00	-	0.0%
Investment Account #2			-	0.0%
Investment Account #3			-	0.0%
Investment Account #4			-	0.0%
Total Interest on Investments & Deposits	2,050.00	2,050.00	-	0.0%
Other Revenue (List in Detail)				
Other Revenue #1			-	0.0%
Other Revenue #2			-	0.0%
Other Revenue #3			-	0.0%
Other Revenue #4			-	0.0%
Total Other Revenue	-	-	-	0.0%
Operating Grant Revenue (List in Detail)				
Supplemental Fire Service Act (P.L.1985,c.295)		13,700.00	(13,700.00)	-100.0%
LEAP Grant	100,000.00		100,000.00	0.0%
Other Grant #2			-	0.0%
Other Grant #3			-	0.0%
Other Grant #4			-	0.0%
Other Grant #5			-	0.0%
Total Operating Grant Revenue	100,000.00	13,700.00	86,300.00	629.9%
Revenues Offset with Appropriations				
Uniform Fire Safety Act (P.L.1983,c.383)				
Reserves Utilized			-	0.0%
Annual Registration Fees			-	0.0%
Penalties and Fines			-	0.0%
Other Revenues			-	0.0%
Total Uniform Fire Safety Act	-	-	-	0.0%
Other Revenues Offset with Appropriations (List)				
Other Offset Revenues #1			-	0.0%
Other Offset Revenues #2			-	0.0%
Other Offset Revenues #3			-	0.0%
Other Offset Revenues #4			-	0.0%
Total Other Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
TOTAL REVENUES AND FUND BALANCE UTILIZED	230,350.00	23,750.00	206,600.00	869.9%

FIRE DISTRICT PROPOSED REVENUES
REVENUE DETAIL PAGE

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further detail of any Revenues listed on "F-2 Revenues (Proposed)"

Line Item:	*Proposed 2021 Amount*	*Adopted 2020 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
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FIRE DISTRICT PROPOSED REVENUES
REVENUE DETAIL PAGE

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further detail of any Revenues listed on "F-2 Revenues (Proposed)"

Line Item:	*Proposed 2021 Amount*	*Adopted 2020 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
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Chesterfield Township FD No. 1
Burlington

	2021 Proposed Budget	2020 Adopted Budget	$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
Administration - Personnel				
Salary & Wages (excluding Commissioners)	-		-	0.0%
Commissioners	10,765.00	10,765.00	-	0.0%
Fringe Benefits	-		-	0.0%
Total Administration - Personnel	10,765.00	10,765.00	-	0.0%
Administration - Other (List)				
Office Expenses	7,000.00	9,500.00	(2,500.00)	-26.3%
Other Administration (See Attached)	28,000.00	19,000.00	9,000.00	47.4%
Other Administration Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Administration - Other	35,000.00	28,500.00	6,500.00	22.8%
Total Administration	45,765.00	39,265.00	6,500.00	16.6%
Cost of Operations & Maintenance - Personnel				
Salary & Wages	391,383.00	338,450.00	52,933.00	15.6%
Fringe Benefits	316,460.00	243,659.00	72,801.00	29.9%
Total Operations & Maintenance - Personnel	707,843.00	582,109.00	125,734.00	21.6%
Cost of Operations & Maintenance - Other (List)				
Insurance	50,000.00	48,000.00	2,000.00	4.2%
Maintenance & Repairs	65,000.00	65,000.00	-	0.0%
Other Operations & Maintenance Expense	273,500.00	173,500.00	100,000.00	57.6%
Contingent Expenses	25,000.00	15,000.00	10,000.00	66.7%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Operations & Maintenance - Other	413,500.00	301,500.00	112,000.00	37.1%
Total Operations & Maintenance	1,121,343.00	883,609.00	237,734.00	26.9%
Appropriations Offset with Revenue - Personnel				
Salary & Wages	-		-	0.0%
Fringe Benefits	-		-	0.0%
Total Appropriations Offset with Revenue - Personnel	-	-	-	0.0%
Appropriations Offset with Revenue - Other (List)				
Other Expense #1			-	0.0%
Other Expense #2			-	0.0%
Other Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Appropriations Offset with Revenue - Other	-	-	-	0.0%
Total Appropriations Offset with Revenue	-	-	-	0.0%
Duly Incorporated First Aid/Rescue Squad Associations				
Vehicles			-	0.0%
Equipment			-	0.0%
Materials & Supplies			-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	0.0%
Emergency Appropriations & Deferred Charges (List)				
Emergency Appropriation #1			-	0.0%
Emergency Appropriation #2			-	0.0%
Emergency Appropriation #3			-	0.0%
Deferred Charge #1 (cite statute)			-	0.0%
Deferred Charge #2 (cite statute)			-	0.0%
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	25,000.00	40,000.00	(15,000.00)	-37.5%
Total Capital Appropriations	58,000.00	-	58,000.00	0.0%
Total Principal Payments on Debt Service	43,960.00	44,279.00	(319.00)	-0.7%
Total Interest Payments on Debt	10,550.00	12,117.00	(1,567.00)	-12.9%
TOTAL APPROPRIATIONS	1,304,618.00	1,019,270.00	285,348.00	28.0%

FIRE DISTRICT PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

Line Item:	*Proposed 2021 Amount*	*Adopted 2020 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
			-	0.0%
Other Administration			-	0.0%
Professional Services	25,000.00	15,000.00	10,000.00	66.7%
Advertising	3,000.00	4,000.00	(1,000.00)	-25.0%
			-	0.0%
Other Operations & Maintenance			-	0.0%
Rentals	32,000.00	32,000.00	-	0.0%
Materials & Supplies	130,500.00	30,500.00	100,000.00	327.9%
Training & Education	10,000.00	10,000.00	-	0.0%
Hydrant Rentals	95,000.00	95,000.00	-	0.0%
Fuel	6,000.00	6,000.00	-	0.0%
Miscellaneous		-	-	0.0%
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FIRE DISTRICT PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

Line Item:	*Proposed 2021 Amount*	*Adopted 2020 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
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FIRE DISTRICT PROPOSED APPROPRIATIONS
APPROPRIATION DETAIL PAGE

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further detail of any Appropriations listed on "F-3 Appropriations (Proposed)"

Line Item:	*Proposed 2021 Amount*	*Adopted 2020 Amount*	*$ Change Proposed vs. Adopted*	*% Change Proposed vs. Adopted*
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			-	0.0%

Chesterfield Township FD No. 1

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Administrative Positions Excluding Commissioners (List Individually)	*Number of Staff*	*Annual Wages*	*2021 Proposed Budget Salary & Wages*	*PERS Contribution*	*PFRS Contribution*	*Employee Group Health Insurance*	*Other Fringe Benefits*	*2021 Proposed Budget Fringe Benefits*
Position #1			$ -					$ -
Position #2			$ -					$ -
Position #3			$ -					$ -
Position #4			$ -					$ -
Position #5			$ -					$ -
Position #6			$ -					$ -
Position #7			$ -					$ -
Position #8			$ -					$ -
Total Administration	-		$ -	$ -	$ -	$ -	$ -	$ -

Operation & Maintenance Positions (List Individually)	*Number of Staff*	*Annual Wages*	*2021 Proposed Budget Salary & Wages*	*PERS Contribution*	*PFRS Contribution*	*Employee Group Health Insurance*	*Other Fringe Benefits*	*2021 Proposed Budget Fringe Benefits*
LIEUTENANT	1.00	$ 65,764.00	$ 65,764.00					$ -
FIREFIGHTER STEP 9	2.00	$ 59,813.00	$ 119,626.00					$ -
FIREFIGHTER STEP 8	1.00	$ 55,383.00	$ 55,383.00					$ -
FIREFIGHTER STEP 4	1.00	$ 45,892.00	$ 45,892.00					$ -
FIREFIGHTER STEP 2	1.00	$ 37,718.00	$ 37,718.00					$ -
FIREFIGHTER OVERTIME AND FRINGE	1.00	$ 30,000.00	$ 30,000.00					$ -
PT CHIEF	1.00	$ 22,000.00	$ 22,000.00					$ -
PER DIEMS	1.00	$ 15,000.00	$ 15,000.00					$ -
FIREFIGHTER PROBATIONARY			$ -					$ -
Benefits			$ -		$ 86,460.00	$ 150,000.00	$ 80,000.00	$ 316,460.00
Position #11			$ -					$ -
Position #12			$ -					$ -
Position #13			$ -					$ -
Position #14			$ -					$ -
Total Operation & Maintenance	9.00		$ 391,383.00	$ -	$ 86,460.00	$ 150,000.00	$ 80,000.00	$ 316,460.00

Salary Offset by Revenue Positions (List Individually)	*Number of Staff*	*Annual Wages*	*2021 Proposed Budget Salary & Wages*	*PERS Contribution*	*PFRS Contribution*	*Employee Group Health Insurance*	*Other Fringe Benefits*	*2021 Proposed Budget Fringe Benefits*
Position #1			$ -					$ -
Position #2			$ -					$ -
Position #3			$ -					$ -
Position #4			$ -					$ -
Position #5			$ -					$ -
Position #6			$ -					$ -
Position #7			$ -					$ -
Position #8			$ -					$ -
Total Offset by Revenue	-		$ -	$ -	$ -	$ -	$ -	$ -
Total Administration, Operations & Offset by Revenue	9.00		$ 391,383.00	$ -	$ 86,460.00	$ 150,000.00	$ 80,000.00	$ 316,460.00

SALARY & BENEFIT DETAIL

Chesterfield Township FD No. 1

FISCAL YEAR: January 1, 2021 to December 31, 2021

Use the space below to provide further detail of personnel listed on sheet F-4 "Salary & Benefits Schedule".

Other Positions Excluding Commissioners	*Number of Staff*	*Annual Wages*	*Proposed Budget Salary & Wages*	*PERS Contribution*	*PFRS Contribution*	*Employee Group Health Insurance*	*Other Fringe Benefits*	*Proposed Budget Total Fringe Benefits*
			$ -					$ -
			$ -					$ -
			$ -					$ -
			$ -					$ -
			$ -					$ -
			$ -					$ -
			$ -					$ -
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			$ -					$ -
			$ -					$ -

Totals																				
	$	-	**$**	-	**$**	-	**$**	-	**$**	-	**$**	-	**$**	-	**$**	-	**$**	-	**$**	-

Chesterfield Township FD No. 1
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CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	*Asset Type*	*Time of General Election February or November*	*Date of Approval*	*Affirmative Vote Percentage*	*2021 Proposed Budget*	*2020 Adopted Budget*
Chief Vehicle	Vehicles	November	12/01/20	100%	$ 38,000.00	
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					$ 38,000.00	$ -

DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

List Project Separately	*Asset Type*	*Date of Local Finance Board Approval*	*Date of Voter Approval*	*Affirmative Vote Percentage*	*2021 Proposed Budget*	*2020 Adopted Budget*
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					$ -	$ -
Total Capital Improvements & Down Payments					$ 38,000.00	$ -
RESERVE FOR FUTURE CAPITAL OUTLAYS					$ 20,000.00	
TOTAL CAPITAL APPROPRIATIONS					$ 58,000.00	$ -

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

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Use the space below to provide further detail of capital items listed on sheet "F-5 Capital Budget Proposed".

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	*Asset Type*	*Time of General Election February or November*	*Date of Approval*	*Affirmative Vote Percentage*	*2021 Proposed Budget*	*2020 Adopted Budget*
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Capital Improvement #8						
Capital Improvement #9						
Capital Improvement #10						
Capital Improvement #11						
Capital Improvement #12						
Capital Improvement #13						
Capital Improvement #14						
Capital Improvement #15						
Capital Improvement #16						
Capital Improvement #17						
Capital Improvement #18						
Capital Improvement #19						
Capital Improvement #20						
Capital Improvement #21						
Capital Improvement #22						
Capital Improvement #23						
Capital Improvement #24						
Capital Improvement #25						
Total Capital Improvements					$ -	$ -

Chesterfield Township FD No. 1
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	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year 2020	2021	2022	2023	2024	2025	2026	Thereafter	Total Principal Outstanding
General Obligation Bonds												
General Obligation Bond #1												$ -
General Obligation Bond #2												$ -
General Obligation Bond #3												$ -
General Obligation Bond #4												$ -
Total Principal - General Obligation Bonds				$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Bond Anticipation Notes												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANs				-	-	-	-	-	-	-	-	-
Capital Leases												
Chief's Vehicle	12/22/14	100%	01/14/15	1,867.00								
Rescue Vehicle	02/21/15	100%	01/13/16	42,412.00	43,960.00	45,565.00	47,228.00	48,952.00	50,739.00	52,591.00		289,035.00
Capital Lease #3												
Capital Lease #4												
Total Principal - Capital Leases				44,279.00	43,960.00	45,565.00	47,228.00	48,952.00	50,739.00	52,591.00		289,035.00
Intergovernmental Loans												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
Total Principal - Intergovernmental Loans												
Other Bonds or Notes Payable												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
Total Principal - Other Bonds or Notes												
TOTAL PRINCIPAL ALL OBLIGATIONS				44,279.00	43,960.00	45,565.00	47,228.00	48,952.00	50,739.00	52,591.00		289,035.00

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

Chesterfield Township FD No. 1
Burlington

	Current Year 2020	2021	2022	2023	2024	2025	2026	Thereafter	Total Interest Payments Outstanding
General Obligation Bonds									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
Bond Anticipation Notes									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANs									
Capital Leases									
Chief's Vehicle	19.00								
Rescue Vehicle	12,098.00	10,550.00	8,945.00	7,282.00	5,558.00	3,772.00	1,920.00		38,027.00
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases	12,117.00	10,550.00	8,945.00	7,282.00	5,558.00	3,772.00	1,920.00		38,027.00
Intergovernmental Loans									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
Other Bonds or Notes Payable									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
TOTAL INTEREST ALL OBLIGATIONS	12,117.00	10,550.00	8,945.00	7,282.00	5,558.00	3,772.00	1,920.00		38,027.00

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet.
Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund		
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

Chesterfield Township FD No. 1
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UNRESTRICTED FUND BALANCE		
Beginning balance January 1, 2020 (1)	$	333,215.00
Less: Utilized in 2020 Adopted Budget	$	8,000.00
Proposed balance available	$	325,215.00
Estimated results of operations for the year ending December 31, 2020		
Anticipated balance December 31, 2020	$	325,215.00
Less: Fund Balance utilized in 2021 Proposed Budget	$	128,300.00
Plus: Accrued Unfunded Pension Liability (1)		
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		
Proposed balance after utilization in 2021 Proposed Budget	$	196,915.00
RESTRICTED FUND BALANCE		
Beginning balance January 1, 2020 (1)	$	144,000.00
Less: Utilized in 2020 Adopted Budget	$	-
Proposed balance available	$	144,000.00
Estimated results of operations for the year ending December 31, 2020		
Anticipated balance December 31, 2020	$	144,000.00
Less: Restricted Fund Balance used in 2021 Proposed Budget for Capital Purposes		
Less: Restricted Fund Balance released via Referendum Resolution	$	-
Proposed balance after utilization in 2021 Proposed Budget	$	144,000.00

(1) This line item must agree to audited financial statements.

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Summary of Referendum Line Items	*2021 Proposed Budget Amount Requested*	*2020 Final Budget*
Total Referendum Line Items	$ -	$ -

Tax Levy Requested minus Maximum Allowable Levy $ -
As this page is adjusted this amount changes, should =$0
(For Reference Purposes Only - from Levy Cap Summary based on
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	*2021 Proposed Budget Amount Requested*	*2020 Final Budget*
Total Release of Restricted Fund Balance	$ -	$ -

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LEVY CAP CALCULATION		
Prior Year Amount to be Raised by Taxation for Fire District Purposes		995,520.00
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		995,520.00
Plus: 2% Cap Increase		19,910.40
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS		1,015,430.40
Exclusions		
Shared Service Exclusion		-
Change in Total Debt Service Appropriation		-
Allowable Pension Increases		30,313.00
Allowable Increase in Health Care Costs		866.69
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements		58,000.00
Total Exclusions		89,179.69
Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	13,857,400.00	
Prior Year Local Fire District Tax Rate (3 decimals/$100)	$0.120	16,628.88
ADJUSTED TAX LEVY		1,121,238.97
Amount Utilized from Levy Cap Bank from 2018		-
Amount Utilized from Levy Cap Bank from 2019		-
Amount Utilized from Levy Cap Bank from 2020		-
Maximum Tax Levy Before Referendum		1,121,238.97
Amount Proposed for Levy Cap Referendum		-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION		1,121,238.97

CAP BANK CALCULATION		
Amount to be Raised by Taxation	1,074,268.00	
Cap Bank Available from Prior Year (2018) for 2021 Budget	-	
Cap Bank Available from Prior Year (2019) for 2021 Budget	-	
Revised Cap Bank from Prior Year (2020) Available for 2021 Budget		-
Cap Bank Available from Prior Year (2020) for 2021 Budget	3,242.00	
Revised Cap Bank from Prior Year (2020) Available for 2022 Budget		3,242.00
Cap Bank from Current Year (2021) Available for 2022 Budget		46,970.97
Cap Bank Available from (2021) for 2022 Budget		46,970.97

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Name of Entity Providing Service	Type of Shared Service Provided (List Each Separately)	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement Costs		Declared Emergency Costs		Total Shared Services Cost		Salary Costs		Other Costs		Total	
		Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted
												-	-					-	-
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												-	-					-	-
												-	-					-	-
Total		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

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PENSION CONTRIBUTION CALCULATION

2021 Proposed Budget PERS Contribution Appropriated	$	-
2021 Proposed Budget PFRS Contribution Appropriated	$	86,460.00
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	$	-
Net 2021 Base Amount	$	86,460.00
2020 Adopted Budget PERS Contribution		
2020 Adopted Budget PFRS Contribution	$	56,147.00
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	$	-
Net 2020 Base Amount	$	56,147.00
Pension Contribution Exclusion	$	30,313.00

LOSAP CALCULATION

2021 Proposed Budget LOSAP Appropriation	$	25,000.00
2020 Adopted Budget LOSAP Appropriation	$	40,000.00
LOSAP Exclusion (+/-)	$	-

DEBT SERVICE CALCULATION

2021 Proposed Budget Total Debt Service Appropriation	$	54,510.00
2021 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	$	-
2021 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	$	-
2021 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	$	-
2021 Base Amount	$	54,510.00
2020 Adopted Budget Total Debt Service Appropriation	$	56,396.00
2020 Adopted Budget Debt Service Appropriation Offset from Restricted Fund	$	-
2020 Adopted Budget Debt Service Appropriation Offset from Grant Fund	$	-
2020 Adopted Budget Debt Service Appropriation Offset from Unrestricted Fund	$	-
2021 Base Amount	$	56,396.00
Debt Service Exclusion	$	-

CAPITAL APPROPRIATION CALCULATION

2021 Proposed Budget Total Capital Appropriation	$	58,000.00
2021 Proposed Budget Capital Appropriation Offset from Restricted Fund	$	-
2021 Proposed Budget Capital Appropriation Offset from Grant Revenue	$	-
2021 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	$	-
2021 Base Amount	$	58,000.00
2020 Adopted Budget Total Capital Appropriation	$	-
2020 Adopted Budget Capital Appropriation Offset from Restricted Fund	$	-
2020 Adopted Budget Capital Appropriation Offset from Grant Revenue	$	-
2020 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	$	-
2020 Base Amount	$	-
Capital Expenditure Exclusion	$	58,000.00

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2021		2.8%
2021 Proposed Budget Administration Health Insurance Appropriation	$	-
2021 Proposed Budget Operations & Maintenance Health Insurance Appropriation	$	150,000.00
2021 Proposed Budget Group Health Insurance	$	150,000.00
2020 Adopted Budget Administration Health Insurance Appropriation		
2020 Adopted Budget Operations & Maintenance Health Insurance Appropriation		108,336
2020 Adopted Budget Group Health Insurance	$	108,336.00
Net Increase (Decrease)	$	41,664.00
Net Increase Divided by 2020 Amount Budgeted = % Increase		38.46%
SFY 2021 State Health Average 0% Less 2% = % Increase Added to Current Levy		0.80%
% Increase less % Increase Exclusion = % Increase Inside Cap		37.66%
% Increase Inside Cap * 2020 Expended = Added Amount Inside Cap	$	40,797.31
% Increase Exclusion * 2020 Expended = 2021 Appropriation Added to Levy	$	866.69
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	$	38,630.59
2021 Increase in Appropriation	$	41,664.00